

Job Title: Head Swim Team Coach

Reports to: Aquatics Director

Job Description

The head coach is responsible for the direction and coordination of all activities of the Pav YMCA Poseidon swim team. Emphasis is placed on teaching stroke technique, developing endurance, building character, promoting sportsmanship, team spirit, and positive self worth, while providing an enjoyable experience.

Job Qualifications

Required

- Background in competitive swimming with at least 1 year experience as a head coach
- Experience in coaching youth ages 6 to 18 years old
- Current certifications, or receive within 90 days of hire
 - CPR/AED/First Aid
 - Principles of YMCA Competitive Swimming and Diving
 - One of the following:
 - YMCA or ARC Lifeguard
 - YMCA Aquatic Safety Instructor
 - ARC Coaches Safety Training
- Familiar with Microsoft Office and Hy-Tek programs
- High school diploma

Preferred

- Bi-lingual
- USA Swimming Certification
- YMCA Swim Official (Level I or II)
- YMCA Swim Coach certification
- Bachelors degree
- Prior YMCA swim team experience

Job Functions

- Work with Aquatic Director and other aquatic staff to ensure the highest quality of safety of all people in and around the pool
- Required to be present and on deck at all times during practices
- Assist the Aquatic Director in training, supervising and evaluating assistant coaches and volunteers
- Promote the team and perform recruiting related tasks at open houses and special events
- Stay current with coaching methods by attending workshops, clinics, conferences, etc.
- Attend all scheduled meets, coaches meetings, and other relevant events
- Schedule coaches for practices and meets
- Establish meet schedule for season, including invitational and dual meets
- Determine and submit meet entries for all meets the team is attending
- Regularly communicate with parents and swimmers regarding progress, meets, entry deadlines, practice changes and other updates
- Must have the ability to relate to one's staff, children, parents, members and guests
- Be a team player, one that is willing to help in all aspects of the YMCA when ever and where ever they are needed
- Must possess the ability to collaborate with outside agencies for special events
- Candidates will be expected to work an average of 10-15 hours per week, mainly consisting of evenings and weekends
- Will be exposed to warm, humid conditions for extended periods of time.
- Develop a back up plan for all staff
- Never openly criticize or embarrass a co-worker or student enrolled in any program area
- Additional duties as assigned

Employee Signature

Date

Supervisor Signature

Date